



# SOUTH KINGSTOWN LAND TRUST

*Open Space Makes All the Difference*

**Position:** Land Management Director

**Reports to:** Executive Director

**Classification:** Full-Time, Exempt

**Location:** South Kingstown, Rhode Island

## **Position Overview:**

The South Kingstown Land Trust (SKLT) is a nationally accredited 501 (c)(3) non-profit private conservation organization dedicated to conserving the natural resources of South Kingstown, RI through the preservation and stewardship of open space. SKLT currently protects over 2,900 acres of land, comprising over 170 properties (in fee and conservation easements), including farms, forestlands, groundwater aquifers and recharge areas, scenic viewsheds and historic properties.

SKLT has a dedicated volunteer board of directors and a professional staff, including a full-time executive director, a four-person part-time staff dedicated to the duties of land management, land protection and development. Many of our land management activities are supported by grants from the USDA Natural Resources Conservation Service and other government and private non-profit agencies.

This position requires strong communication skills and the ability to work cooperatively with SKLT staff members, volunteers and committees on a broad variety of activities, while also interacting with private landowners, lessee farmers, permitted hunters, non-profit and governmental grant partners, and regulatory agencies. The applicant must have strong organizational and communication skills, and have experience in computerized mapping, and natural resource management issues and practices. Enthusiasm, a sense of humor, and a passion for the mission are essential.

Salary will be commensurate with experience.

## **Responsibilities include:**

- Work with the executive director and co-workers, and board sub-committees on joint administrative projects.
- Work with the executive director, co-workers, and related parties to ensure compliance with land stewardship Standards and Practices as prescribed for an accredited Land Trust.
- Maintain cooperative relationships with other natural resource agencies operating in South Kingstown or neighboring areas of importance.
- Maintain accurate records and preparation of reports to the executive director, and to grantor agencies as needed.
- Manage and oversee monitoring program and implement successful resolution of any violations.
- Ensure that SKLT properties are maintained and well stewarded.

- Solicit financial or in-kind assistance from Federal, State, and Local Governmental agencies, Boy Scouts, Girl Scouts, social organizations, non-profit charitable organizations and/or private donors to support or execute land management priorities on SKLT properties.
- Assist executive director, board and land protection staff in evaluating properties and drafting conservation easement documents and baseline reports for land protection projects.
- Research, develop, implement land management plans for fee properties.
- Work with land management team and volunteers to maintain SKLT's publicly accessible trail systems.
- Oversee and ensure the successful leasing of SKLT fee farmland.
- Supervise, direct, and work alongside SKLT land management personnel and volunteers.
- Assist landowners by providing technical advice, information or resources for land conservation.
- Perform other duties as assigned, including assistance with fundraising, programs, events and conservation activities.

#### **Education and Skills Required:**

- Bachelor's degree (Master's degree preferred) in the field of natural resource management, natural resource sciences.
- Familiarity with environmental issues, wildlife biology, botany, farming practices, natural history, ornithology, limnology, forest management, invasive exotic eradication.
- Experience with land-use practices: including but not limited to, trail development and maintenance, forestry, habitat maintenance and restoration.
- Interest in speaking to groups and individuals who are not familiar with the above issues.
- Ability to represent SKLT in the broader conservation community.
- Experience with grant writing.
- Experience with land-use legal documents and zoning restrictions, environmental and land-use law.
- Excellent written and verbal communication skills.
- Good organizational skills, attention to detail, and professional demeanor.
- Ability to work effectively in groups and independently.
- Able to physically lift, carry, handle and operate equipment, supplies and other materials. Position also requires sitting, standing, climbing stairs, and walking for moderate periods of time.
- Proficiency with Microsoft Word, Excel, and Arc View/ Arc Map (GIS). Adobe, Dropbox
- Proficiency with outdoor tools and power equipment, and farm machinery.
- A current driver's license and excellent driving history.

The above are critical to the general nature and level of the work to be performed. They are not an exhaustive list of all responsibilities, duties and skills required.

If interested, please send cover letter and resume to Julia Landstreet, [julia.landstreet@sklt.org](mailto:julia.landstreet@sklt.org).

Deadline: February 29, 2020 or until filled.